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March 20, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AN AMENDMENT TO A TEMPORARY PERSONNEL SERVICES MASTER AGREEMENT AS A RESULT OF AN ACQUISITION OF MIDCOM CORPORATION BY HKA ENTERPRISES, INC.**

This is to notify you that because of the recent acquisition of Temporary Personnel Services provider Midcom Corporation by HKA Enterprises, Inc., I am exercising delegated authority approved by your Board on July 1, 2008, that permits the Department of Public Health (DPH) to approve, via amendment, the assignment of agreements which results from acquisitions, mergers, or other changes in ownership involving the contractors/service providers, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under the referenced delegated authority, DPH will execute an amendment that approves the acquisition, assigns the rights, and delegates the duties of Master Agreement Number PH-001420 from Midcom Corporation to Midcom, a Division of HKA Enterprises, Inc.

Through the execution of this action, DPH is approving the assignment of all rights and responsibilities under this contract by Midcom Corporation to Midcom, a Division of HKA Enterprises, Inc., effective December 2, 2013. Midcom, a Division of HKA Enterprises, Inc. will be operating under HKA Enterprises, Inc.'s federal employer identification number and will be fiscally responsible for the contracts and payment of all employees working under Master Agreement Number PH-001420. Additionally, Midcom, a Division of HKA Enterprises, Inc. confirmed that the acquisition is not made for any illegal or fraudulent purpose, will not impact the provision and/or level of services, and will not be detrimental to the interest of any other person or company. All other terms and conditions of this contract remain unchanged and in full effect.

County Counsel has reviewed and approved the amendment as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF: ev
#02827

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors